

MEETING NO. 5  
CLARENCE CENTRAL SCHOOL DISTRICT  
NOVEMBER 14, 2016

A Regular School Board of Education meeting was held on Monday evening, November 14, 2016 at the Clarence Middle School, 10150 Greiner Road, Clarence, New York. Mrs. Maryellen Kloss, Board President, called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

SCHOOL BOARD MEMBERS:                      ABSENT      LATE ARRIVAL

Maryellen Kloss, President  
Michael Fuchs, Vice President  
Tricia Andrews  
James Boglioli  
John Fisgus  
Dennis Priore  
Matthew Stock

OTHERS:

Geoffrey Hicks, Superintendent  
Richard Mancuso, Clerk of the Board  
John Ptak, Director of Personnel

- |  |   |
|--|---|
| 64. The Board respectfully requested a Moment of Silence in memory of former Clarence graduate; Andrew Byers.  | Moment of Silence                             |
| 65. It was moved by Mr. Fuchs and seconded by Mr. Priore that the Board approve the meeting agenda for November 14, 2016.  | Approval of November 14, 2016 agenda          |
| CARRIED – All Members Present Voted YES  |   |
| 66. It was moved by Mr. Fuchs and seconded by Mr. Priore that the Board approve the Meeting Minutes and Executive Session of October 17 as submitted and recommended.  | Approval of October 17, 2016, Meeting Minutes |
| CARRIED – All Members Present Voted YES  |   |
| 67. President Kloss opened the meeting for a Question and Answer Period for those in attendance who wished to address the Board of Education.  | Question & Answer                             |
| 68. The Board received a presentation from the Clarence Middle School Sinfonietta Ensemble.  | Information                                   |
| 69. It was moved by Mr. Fuchs and seconded by Mrs. Andrews that the Board approve the Financial Reports for August and September 2016, the Schedule of Bills and to accept the Check Warrant Report as submitted | Financial Reports; August, September,         |

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and recommended.

CARRIED – All Members Present Voted YES

70. It was moved by Mr. Fuchs and seconded by Mrs. Andrews that the Board approve the following Instructional Staff Personnel Changes as submitted and recommended:

RESIGNATION

Acceptance of the following instructional resignation:

Paul Cary, Swimming, Boys Varsity Assistant Coach, resigns effective November 3, 2016.

REQUEST FOR LEAVE OF ABSENCE

Approval of the following request for unpaid leave of absence:

Julie Bonerb, CMS Special Education teacher, requests an extension of her unpaid child-care leave of absence from her teaching position effective January 30, 2017 through June 30, 2017.

Rebecca Cieplinski, Sheridan Hill Grade 4 teacher, requests an unpaid child-care leave of absence from her teaching position effective October 17, 2016 through June 30, 2017.

Kara Elvin, CMS Guidance Counselor, requests an extension of her unpaid child-care leave of absence from her teaching position effective January 30, 2017 through June 30, 2017.

Sarah Guagliardi, Harris Hill part-time Reading teacher, requests an extension of her unpaid child-care leave of absence from her teaching position effective January 30, 2017 through June 30, 2017.

Amy Selig, Sheridan Hill Kindergarten teacher, requests an unpaid child-care leave of absence from her teaching position effective January 30, 2017 through June 30, 2017.

REQUEST FOR REINSTATEMENT TO ACTIVE EMPLOYMENT

Approval of the following request for reinstatement to active employment:

Kristen Lammerhirt, Clarence Center Special Education teacher, requests a return to full-time employment effective January 30, 2017.

2016, Schedule  
of Bills,  
Check Warrant  
Report  
Instructional  
Staff Changes

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Jessica Murphy, CMS Special Education teacher, requests a return to full-time employment effective January 30, 2017.

INFORMATIONAL ITEM

Dianna Kolek, Grade 3 teacher at Ledgeview was recalled from the Elementary Preferred Eligible List to an unencumbered position this past September. After reviewing her service record her step placement needs to be adjusted from Masters, Step 8+3 hours to Masters, Step 10+3 hours.

APPOINTMENTS

Approval of the following instructional appointments:

NAME: Kelsey Crawford  
TYPE: Regular Substitute  
SUBJECT AREA: Elementary  
BEGINNING DATE: January 28, 2017  
ENDING DATE: June 30, 2017 or earlier at the discretion of the Board of Education  
CERTIFICATION STATUS: Holds Initial Certification in Childhood Education 1-6 and Students with Disabilities 1-6  
ANNUAL SALARY: \$41,975, MA, Step 2

ASSIGNMENT: Miss Crawford has served in this capacity since September. Kelsey continues to replace Rebecca Cieplinski, Sheridan Hill Grade 4 teacher, who has requested an extension of her unpaid child-care leave of absence.

NAME: Cheryl Palmer  
TYPE: Regular Substitute  
SUBJECT AREA: School Guidance Counselor  
BEGINNING DATE: January 28, 2017  
ENDING DATE: June 30, 2017 or earlier at the discretion of the Board of Education  
CERTIFICATION STATUS: Holds Permanent Certification as a School Counselor  
ANNUAL SALARY: \$46,351, MA+36, Step 4

ASSIGNMENT: Mrs. Palmer has served in this capacity since February 2015. Cheryl continues to replace Kara Elvin, CMS Guidance Counselor, who has requested an extension of her unpaid child-care leave of absence.

NAME: Jennifer Pondel  
TYPE: Probationary  
TENURE AREA: Special Education

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EFFECTIVE DATE: November 15, 2016  
PROBATIONARY PERIOD: November 15, 2016 through November 14, 2020, except to the extent required by the applicable provisions of §3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to §3012-c and/or §3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

CERTIFICATION STATUS: Holds Initial Certification in Students with Disabilities 7-12 Generalist, Students with Disabilities 1-6, Childhood Education 1-6 and Conditional Initial Certification in Students with Disabilities B-2

ANNUAL SALARY: 43,175, MA, Step 3

ASSIGNMENT: Miss Pondel has served as a regular substitute teacher since September replacing Jessica Murphy, CMS Special Education teacher, who is on a child-care leave of absence. Jennifer will now transition to a probationary appointment replacing Kristen Rizzo, CMS Special Education teacher, who transferred to the high school.

NAME: Megan Stadler  
TYPE: Regular Substitute  
SUBJECT AREA: Special Education  
BEGINNING DATE: January 28, 2017  
ENDING DATE: June 30, 2017 or earlier at the discretion of the Board of Education

CERTIFICATION STATUS: Holds Initial Certification in Students with Disabilities 1-6 and Childhood Education 1-6

ANNUAL SALARY: \$41,975, MA, Step 2

ASSIGNMENT: Miss Stadler has served in this position since December 2015. Megan will continue to replace Julie Bonerb, CMS Special Education teacher, who has requested an extension of her unpaid child-care leave of absence.

NAME: Lauren Weber  
TYPE: Part-time (.5 FTE)  
SUBJECT AREA: Reading  
BEGINNING DATE: January 28, 2017  
ENDING DATE: June 30, 2017  
CERTIFICATION STATUS: Holds Initial Certification in Literacy B-12, Early Childhood Education B-2 and Childhood Education 1-6  
ANNUAL SALARY: \$41,750 prorated, MA, Step 1

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ASSIGNMENT: Miss Weber has served in this capacity since September. Lauren continues to replace Sarah Guagliardi, Harris Hill part-time reading teacher, who is requesting an extension of her unpaid child-care leave of absence.

2016-17 MENTORS

The following teachers will provide mentor services for the 2016-17 school year:

Each mentor will receive a stipend of \$1,147 for working with one individual or \$1,721 for working with two or more individuals:

SCHOOL	MENTOR	STIPEND	INTERN
CHS	Krista Ulrich	\$1,606	Jennifer Scifo (10/24/16-6/30/17)  Christina Gatti (9/1/16-6/30/17)
Harris Hill	Gretchen Greenman	\$1,721	Lauren Weber (9/1/16-6/30/17)  Sara Kennedy (9/1/16-6/30/17)

EXTRACURRICULAR

CHS  
FALL SPORTS

<u>Activity</u>	<u>Name</u>	<u>Level</u>	<u>Step</u>	<u>Stipend</u>
Swimming, Boys Varsity Ass't	Thomas Steuer	IV	3	\$5,582

ACTIVITY ADVISOR

CHS

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Interact Club	Jennifer Scifo	X	\$502.00

CMS

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Marching Band	Andrea Runfola	X	\$530.00

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SUBSTITUTE TEACHER LIST

Approval of the following substitute teacher list for 2016/17.

Additions:

Jon Aumiller	Not Certified, (90 day limit)
Carol Brenon	N, K & Grades 1-6, English 7-12
Abigail Charland	Not Certified, (90 day limit)
Meredith Gaylo	Not Certified, (90 day limit)
Jennifer Kitchen	School Counselor
Abigail MacDonald	Students w/Disabilities, B-2 & 1-6, Early Childhood Ed. B-2, Childhood Ed. 1-6 (Sheridan Hill Only)
Vanessa Morgado	Pre K, K & Grades 1-6, Special Education
Jennifer Sinclair	Speech & Hearing, Handicapped
Diane Tobin	Not Certified, Ledgeview Only, (90 day limit)

Deletion:

Pamela Gewurtz (Pre K, K & Grades 1-6, Gifted Education Ext.)

CARRIED – All Members Present Voted YES

71. It was moved by Mr. Priore and seconded by Mr. Fiskus that the Board approved the following Non-Instructional Staff Personnel Changes as submitted and recommended:

Non-  
Instructional  
Staff changes

RESIGNATIONS

Acceptance of the following non-instructional resignations:

Melissa Baker, Bus Driver, resigns effective October 27, 2016.

Jean Grandizio, Teacher Aide, resigns effective October 28, 2016.

DonnaJoy Scott, Bus Attendant, resigns effective November 10, 2016.

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REQUEST FOR REINSTATEMENT TO ACTIVE EMPLOYMENT

Approval of the following request for reinstatement to active employment:

Bruce Krebs, Bus Driver, requests to return to active employment effective October 18, 2016.

APPOINTMENTS

Approval of the following non-instructional appointments:

Name: Nicole Atkins  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 7, 2016-April 22, 2017  
Salary: \$11.58/hour, 6.25 hours/day  
Additional Information: Ms. Atkins will serve as a “second set of eyes” during the high school and middle school physical education class swimming units.

Name: Max Costich  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 21, 2016-April 22, 2017  
Salary: \$11.53/hour, 6.25 hours/day  
Additional Information: Mr. Costich will serve as a “second set of eyes” during the high school and middle school physical education class swimming units.

Name: Sam Costich  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 21, 2016-April 22, 2017  
Salary: \$11.53/hour, 6.25 hours/day  
Additional Information: Mr. Costich will serve as a “second set of eyes” during the high school and middle school physical education class swimming units.

Name: Dennis Freeman  
Assignment: Bus Driver (Probationary) - Transportation  
Effective: November 15, 2016  
Salary: \$15.30/hour, 4.6 hours/day  
Additional Information: Mr. Freeman previously served

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intermittently as a bus driver from April 2008 through September 2014. Dennis now returns, replacing Howard Stanley who resigned.

Name: Cheryl Glowka  
Assignment: Teacher Aide (Probationary) - CHS  
Effective: November 28, 2016  
Salary: \$11.53/hour, 7 hours/day  
Additional Information: Mrs. Glowka has served as a receptionist at Cheektowaga Veterinary Hospital since 1998. Cheryl also works as a waitress at the Santora's restaurant in Depew where she has worked since 1988. She replaces Jean Grandizio who resigned.

Name: Colleen Heim  
Assignment: Teacher Aide (Probationary)  
Clarence Center  
Effective: November 15, 2016  
Salary: \$11.53/hour, 5.5 hours/day  
Additional Information: Mrs. Heim previously worked for Univera as a medical lab technician. Colleen replaces Ananda Etkin who transferred to a reading aide position.

Name: Caitlyn Roberts  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 14, 2016-April 22, 2017  
Salary: \$11.58/hour, 6.25 hours/day  
Additional Information: Ms. Roberts will serve as a “second set of eyes” during the high school and middle school physical education class swimming units.

Name: Alliefare Scalise  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 7, 2016-April 22, 2017  
Salary: \$10.35/hour, 2 hours/day  
Additional Information: Ms. Scalise will serve as a “second set of eyes” during the Varsity and Modified swimming seasons.



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Name: Thomas Steuer  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 14, 2016-April 22, 2017  
Salary: \$11.53/hour, 6.25 hours/day  
Additional Information: Mr. Steuer will serve as a “second set of eyes” during the high school and middle school physical education class swimming units.

Name: Gabrielle Willard  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 8, 2016-April 22, 2017  
Salary: \$10.35/hour, 2 hours/day  
Additional Information: Ms. Willard will serve as a “second set of eyes” during the Varsity and Modified swimming seasons.

Name: Joseph Zwierzchowski  
Assignment: School/Pool Monitor  
(Temporary) – CHS/CMS  
Effective: November 14, 2016-April 22, 2017  
Salary: \$11.53/hour, 6.25 hours/day  
Additional Information: Mr. Zwierzchowski will serve as a “second set of eyes” during the high school and middle school physical education class swimming units.

INFORMATIONAL ITEMS

Susan Dahn, Teacher Aide at Sheridan Hill Elementary, transfers to Clarence High School effective October 24, 2016. Susan transfers schools to accommodate for the increase in student needs in a 12:1:1 class at CHS.

Ananda Etkin, Teacher Aide at Clarence Center Elementary, transfers from her position as a Library Aide to a position as a Reading Aide effective October 18, 2016. Ananda replaces Allison Tortelli who resigned.

SUBSTITUTES

Bus Driver  
*Add:*  
Melissa Baker

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Cleaner

*Remove:*

Jacob Cratsenberg

Clerical

*Add:*

Andrea Duquette

Stacy Stashak

Julie Warman

Karen Wright

Teacher Aide/Monitore

*Add:*

Julie Warman

*Remove:*

Angela Heim

CARRIED – All Members Present Voted YES

72. It was moved by Mr. Fuchs and seconded by Mr. Priore that the Board approve the Committee on Special Education recommendations as submitted for the meetings of October 5, 13, 14, 18, 24, 25, 26, 27, 31, November 1, 3, 4, 7 and 9, 2016. The Board also approved the Committee on Preschool Special Education recommendations as submitted for the meetings of October 13, 18, 27 and November 9, 2016.

Committee on  
Special  
Education  
(CSE),  
Committee on  
Preschool  
Special  
Education  
(CPSE)

CARRIED – All Members Present Voted YES

73. It was moved by Mr. Priore and seconded by Mr. Stock that the Board approve a memorial for military personnel who passed away in service to our country as submitted and recommended:

Memorial

CARRIED – All Members Present Voted YES

74. President Kloss opened the meeting for a Question and Answer Period for those in attendance who wished to address the Board of Education.

Question &  
Answer

75. The Board received the following Schedule of Meetings for the months of December, January and February, 2017. The next regular Board Meeting will be held on December 12, 2016 at the Sheridan Hill Elementary School at 7:00 p.m.

Schedule of  
Meetings

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December 12, 2016	Board of Education Regular Meeting Sheridan Hill Elementary 7 PM
January 9, 2016	Board of Education Regular Meeting Ledgeview Elementary 7 PM
January 28, 2017	BOE Winter Retreat District Office Conference Room 8:30 AM-12 noon
January 30, 2017	BOE Budget Study Session 1 CHS Lecture Hall 7 PM
February 13, 2017	Board of Education Regular Meeting Clarence Center Elementary 7 PM
February 27, 2017	BOE Budget Study Session 2 CHS Lecture Hall 7 PM

76. The Board received the following Schedule of Events for the months of November and December, 2016.

November 15	CHS PTO Meeting 7 PM
November 17-19	CHS Fall Play— <i>The Odd Couple</i>
November 23-25	Thanksgiving Recess—No School
December 1	CHS Grade 8 Open House
December 6	CC PTO Meeting 6:30 PM
	CMS Winter Band Concert 7:30 PM
December 8	CHS Chorus Concert 7:30 PM

Schedule of  
Upcoming  
Events

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CHS Holiday Art Auction in Front Foyer  
8 AM—8 PM

Elementary Parent Teacher Conferences  
1 PM—8 PM

CMS Parent Teacher Conferences  
12 noon—7 PM  
No School Grades K-8

December 9 CHS Holiday Art Auction in Front Foyer  
8 AM—4 PM

December 12 BOE Meeting at Sheridan Hill Elementary  
7 PM

Elementary Parent Teacher Conferences  
12 noon—3 PM  
Grades K-5 11 AM Dismissal

77. At 7:16 pm, it was moved by Mr. Fuchs and seconded by Mrs. Andrews that the meeting adjourn and move to Executive Session for the purpose of discussing the employment history of a particular person and litigation strategy.

Adjournment  
to Executive  
Session

CARRIED – All Members Present Voted YES

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Richard J. Mancuso, Clerk of the Board

**EXECUTIVE SESSION**

**FOR**

**MEETING NO. 5**

**The topics discussed at this Executive Session were as follows:**

**For the purpose of discussing the employment history of a particular person and litigation strategy.**