

MEETING NO. 12
CLARENCE CENTRAL SCHOOL DISTRICT
MARCH 13, 2017

A Regular School Board of Education meeting was held on Monday evening, March 13, 2017 at the Clarence High School, 9625 Main Street, Clarence, New York. Mrs. Maryellen Kloss, Board President, called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

SCHOOL BOARD MEMBERS: ABSENT LATE ARRIVAL

Maryellen Kloss, President
Michael Fuchs, Vice President
Tricia Andrews
James Boglioli
John Fiskus
Dennis Priore
Matthew Stock

OTHERS:

Geoffrey Hicks, Superintendent
Richard Mancuso, Clerk of the Board
Kristin Overholt, Director of Curriculum
John Ptak, Director of Personnel

- | | |
|--|---|
| 130. It was moved by Mr. Stock and seconded by Mr. Boglioli that the Board approve the meeting agenda for March 13, 2017.

CARRIED – All Members Present Voted YES | Approval of
March 13,
2017 agenda |
| 131. It was moved by Mr. Priore and seconded by Mr. Fiskus that the Board approve the Meeting Minutes and Executive Sessions of February 13 and 27 as submitted and recommended.

CARRIED – All Members Present Voted YES | Approval of
February 13,
27, 2017,
Meeting
Minutes |
| 132. President Kloss opened the meeting for a Question and Answer Period for those in attendance who wished to address the Board of Education. | Question &
Answer |
| 133. Dr. Hicks provided the Board with an update on the 2017/2018 School Budget. | Information |
| 134. It was moved by Mr. Priore and seconded by Mr. Fiskus that the Board approve the Financial Reports for January 2017; the Schedule of Bills; and to accept the Check Warrant Report as submitted and recommended.

CARRIED – All Members Present Voted YES | Financial
Reports,
Schedule of
Bills,
Check Warrant
Report |

Clarence Central School Board Minutes
March 13, 2017

135. It was moved by Mrs. Andrews and seconded by Mr. Fisgus that the Board approve the Notice of 2017 Annual Budget Hearing and Annual District Election to be held at the Clarence High School Building, 9625 Main Street, Clarence, New York on May 16, 2017 as submitted and recommended. A copy is attached.

Annual Notice
of Budget
Hearing and
Annual
District
Election

CARRIED – All Members Present Voted YES

136. It was moved by Mr. Boglioli and seconded by Mrs. Andrews that the Board approve the following Instructional Staff Personnel Changes as submitted and recommended:

Instructional
Staff Changes

RESIGNATIONS

Acceptance of the following administrative/instructional resignations:

Susan Corrie, Harris Hill Elementary Principal, resigns for retirement purposes effective August 18, 2017.

Holly Cournan, CMS Special Education teacher, resigns for retirement purposes effective June 30, 2017.

Mark Kensy, Harris Hill Physical Education teacher, resigns for retirement purposes effective June 30, 2017

Krista Ulrich, CHS Special Education teacher, resigns for retirement purposes effective November 7, 2017.

Theresa Wiater, Clarence Center Grade 5 teacher, resigns for retirement purposes effective June 30, 2017

REQUESTS FOR LEAVE OF ABSENCE

Approval of the following requests for unpaid leave of absence:

Lauren Hirsch, CHS Special Education teacher, requests an unpaid personal leave of absence from her teaching position effective September 1, 2017 through June 30, 2018.

Jessica Mohr, CMS Special Education teacher, requests an unpaid child-care leave of absence from her teaching position effective March 13, 2017 through April 30, 2017.

Sharon Szeglowski, Clarence Center Grade 4 teacher, requests an unpaid medical leave of absence from her teaching position effective February 13, 2017 through March 19, 2017.

Clarence Central School Board Minutes
March 13, 2017

APPOINTMENTS

Approval of the following administrative/instructional appointments:

NAME: Brittany O’Sullivan
TYPE: Probationary
TENURE AREA: Social Studies
EFFECTIVE DATE: March 27, 2017
PROBATIONARY PERIOD: March 27, 2017 through March 26, 2021, except to the extent required by the applicable provisions of §3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to §3012-c and/or §3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.
CERTIFICATION STATUS: Holds Professional Certification in Social Studies 7-12 with a 5-9 extension, Childhood Education 1-6 and Literacy 5-12
ANNUAL SALARY: \$44,335 prorated, MA Step 4

ASSIGNMENT: Mrs. O’Sullivan earned a bachelor’s degree and master’s degree in education from Niagara University with concentrations in Social Studies and Literacy respectively. Brittany has held various positions including a three year appointment in the Niagara Falls Schools before being excessed. She is currently in her 4th year at Health Sciences Charter School. Mrs. O’Sullivan replaces Ashley Dreibelbis, CMS Social Studies teacher, who promoted to the middle school assistant principal position.

NAME: Alyn Simpson
TYPE: Probationary
TENURE AREA: Social Studies
EFFECTIVE DATE: March 27, 2017
PROBATIONARY PERIOD: March 27, 2017 through March 26, 2020, except to the extent required by the applicable provisions of §3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to §3012-c and/or §3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.
CERTIFICATION STATUS: Holds Initial Certification in Social Studies

Clarence Central School Board Minutes
March 13, 2017

7-12, Social Studies 5-9 and Students with Disabilities, Generalist
ANNUAL SALARY: \$43,175 prorated, MA Step 3

ASSIGNMENT: Mr.Simpson earned bachelor's and master's degrees from Niagara University in Social Studies and Special Education respectively. Alyn has been teaching middle school and high school Social Studies in the Canaseraga School District since September 2012. He replaces John Mirand, CMS Social Studies teacher, who resigned.

EXTRACURRICULAR

CHS

SPORTS

<u>Activity</u>	<u>Name</u>
Girls Lacrosse Unpaid Coach	Catherine Peters

ACTIVITY ADVISOR

CMS

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Step</u>	<u>Stipend</u>
Gr. 8 Advisor	Robin Shifflet	VII	3	\$657.22

CMS MUSICAL

<u>Activity</u>	<u>Activity</u>
Musical Hair and Make-up Crew	Program Design and Development

<u>Name</u>	<u>Stipend</u>	<u>Name</u>	<u>Stipend</u>
Kate Celej	\$500	Jennie Rook	\$300
Cheryl Klemenz	\$100		
Nicole McGreevy	\$500		

2016-17 MENTOR

The following administrator will provide mentor services for the 2016-17 school year:

SCHOOL	MENTOR	STIPEND	INTERN
Middle School	Robert Michel	\$500.00	Ashley Dreibelbis

Clarence Central School Board Minutes
March 13, 2017

TEST SCORING TRAINING

The following individuals are recommended for test scoring training at \$37/hour:

TEACHERS	NUMBER OF HOURS
Laurie Adams	2
Andrea Benkovich	2
Deborah Bosworth	2
Laura Chriswell	2
Debra Crahen	2
Victoria Curtin	2
Gretchen Doktor	2
Lynn Elibol	2
Kevin Floss	2
Kathleen George	2
Deborah Graham	2
Melissa Graham	2
Cheryl Haas	2
Leslie Heim	2
Daniel Herbold	2
Colleen Hodgson	2
Brenda Hogan	2
Nicole Ibowicz	2
Melissa Kincella	2
Julie Knubbert	2
Dianna Kolek	2

TEACHERS	NUMBER OF HOURS
Matthew Lauer	2
Colleen LaVigne	2
Michelle Layer	2
Craig Miller	2
Natalie Miller	2
Kathleen Montesanti	2
Jessica Murphy	2
Heidi Palmiero	2
Barbara Powers	2
Jennifer Pukalo	2
Lori Rohloff	2
Jennie Rook	2
Timothy Schaller	2
Mary Schnitter	2
Katie Springer	2
Jennifer Tanski	2
Rosalyn Vasi	2
Lisa Viscome	2
Jenifer Zoeller	2
Amy Zwolinski	2

ELA TUTORING SERVICES – Academic Support for Grades K-5

The following individual is recommended for ELA after school tutoring at Sheridan Hill Elementary beginning March 14, 2017 at \$37/hour funded through a Title III Grant:

Grades 3-5 (30-1 hour sessions) 2 days per week for 13 weeks

Julie Ticco

TENURE APPOINTMENT

It is recommended that the Board of Education approve the tenure appointment of the following eligible administrator:

Clarence Central School Board Minutes
March 13, 2017

NAME	TENURE AREA	TENURE DATE
Kristin Overholt	Director of Curriculum	4/8/17

SALARY ADJUSTMENTS

The following staff members are eligible for salary adjustment due to completion of additional graduate hours and/or in-service training retroactive to February 1, 2017:

Coursework taken for skill enhancement (Annual salary increase \$7,728)

NAME	FROM	SALARY	TO	SALARY
Augustine, Katie	M+3, Step 17	\$75,918	M+9, Step 17	\$76,254
Castiglione, Kimberly	M+3, Step 21	\$96,168	M+6, Step 21	\$96,336
Chriswell, Laura	M+3, Step 8	\$50,118	M+6, Step 8	\$50,286
Craig, Ann	M+15, Step 18	\$83,040	M+21, Step 18	\$83,376
Crotty, Kimberly	M+39, Step 21	\$98,184	M+42, Step 21	\$98,352
Doktor, Gretchen	M+12, Step 14	\$63,697	M+18, Step 14	\$64,033
Esposito, Cynthia	M+3, Step 14	\$63,193	M+6, Step 14	\$63,361
Fry, Kathryn	M+3, Step 10	\$54,218	M+9, Step 10	\$54,554
Gillick, Stella	M+45, Step 20	\$97,195	M+48, Step 20	\$97,363
Glor, Janet	M, Step 17	\$75,750	M+3, Step 17	\$75,918
Graf, Daniel	M+3, Step 10	\$54,218	M+6, Step 10	\$54,386
Graham, Deborah	M, Step 18	\$82,200	M+3, Step 18	\$82,368
Haas, Cheryl	M+54, Step 21	\$99,024	M+60, Step 21	\$99,360
Kiener, Michele	M+39, Step 13	\$62,984	M+42, Step 13	\$63,152
Kincella, Melissa	M+51, Step 21	\$98,856	M+54, Step 21	\$99,024
Koch, Geoffrey	M+15, Step 13	\$61,640	M+18, Step 13	\$61,808
Kolek, Dianna	M+3, Step 10	\$54,218	M+6, Step 10	\$54,386
Layer, Michelle	M+42, Step 21	\$98,352	M+48, Step 21	\$98,688
Leavitt, Kristin	M+15, Step 13	\$61,640	M+18, Step 13	\$61,808
Marshall, Jody	M+48, Step 15	\$69,338	M+51, Step 15	\$69,506

Clarence Central School Board Minutes
March 13, 2017

Metz, Kimberly	M+9, Step 19	\$90,939	M+12, Step 19	\$91,107
Metzger, Francis	M+15, Step 18	\$83,040	M+18, Step 18	\$83,208
Mez, Alissa	M, Step 3	\$43,175	M+3, Step 3	\$43,343
Mohr, Jessica	M+9, Step 11	\$56,829	M+12, Step 11	\$56,997
Palmiero, Heidi	M+9, Step 20	\$95,179	M+12, Step 20	\$95,347
Powers, Barbara	M+15, Step 16	\$71,490	M+18, Step 16	\$71,658
Rajk, Rebecca	M+9, Step 13	\$61,304	M+12, Step 13	\$61,472
Rohloff, Lori	M+30, Step 21	\$97,680	M+33, Step 21	\$97,848
Schnitter, Mary	M+9, Step 16	\$71,154	M+12, Step 16	\$71,322
Stone, Cynthia	M+27, Step 21	\$97,512	M+30, Step 21	\$97,680
Vasi, Rosalyn	M+12, Step 21	\$96,672	M+15, Step 21	\$96,840
Viscome, Lisa	M+33, Step 16	\$72,498	M+36, Step 16	\$72,666
Voll, Susan	M+15, Step 21	\$96,840	M+18, Step 21	\$97,008
Walter, Maria	B+18, Step 3	\$40,658	B+24, Step 3	\$40,994
Wehrlin, Deborah	M+18, Step 19	\$91,443	M+21, Step 19	\$91,611
Wilk, Kathleen	M+63, Step 21	\$99,528	M+69, Step 21	\$99,864
Zabel, Kimberly	M+12, Step 21	\$96,672	M+15, Step 21	\$96,840
Zeiger, Lisa	M+9, Step 21	\$96,504	M+12, Step 21	\$96,672

PRESENTATION COMPENSATION

Kristin Overholt is requesting approval of Staff Development Training as outlined below. Compensation will be at a rate of \$20 per hour per session.

Teacher(s)	Presentation Title	Presentation Hours	Sessions Offered
Alex Chambers	Performance Assessment: Visual and Written Analysis	1.25	1
Barb Steffan	Hands-only CPR	1.25	1
Beth Brawn	Hands-only CPR	1.25	1

Clarence Central School Board Minutes
March 13, 2017

Christie Waterman	Bee Bot and Coding	1.25	1
Christine Hanlon	Introduction to the New NYS Science Standards	1.25	1
Cindy Adams	Co-Teaching: Best Practices Roundtable	1.25	1
Dan Deneke	Chamber Music and Guitar	1.25	1
Deb Wehrlin	Introduction to the New NYS Science Standards	1.25	1
Doug Dermont	TCI (Therapeutic Crisis Intervention) Training	1.25	2
Doug Dermont	Mindfulness	1.25	1
Doug Shaw	Chamber Music and Guitar	1.25	1
Elizabeth Chelus	Vertical Conversations	1.25	1
Geoff Koch	Problem-Attic	1.25	1
Geoff Koch	Schoology Round Table	1.25	1
George Gilham	Video Introduction: Using Videos to Enhance Instruction	1.25	1
George Gilham	Video Workshop: Creating Videos to Enhance Instruction	1.25	1
Jan Thome	Performance Based Assessment in the classroom: Principles and Practices	1.25	1
Jason Urbanek	How a Teacher Can Use the Clarence Computer System in His/Her Classroom	1.25	2
Jeff Barrett	Hands-only CPR	1.25	1
Jessica Bork	Databases and OverDrive	1.25	1
Jim Ieda	Chamber Music and Guitar	1.25	1
Justin Weldon	Hands-only CPR	1.25	1
Kate Celej	ActivInspire for Beginners	1.25	1
Kate Celej	Engagement Strategies for Middle & High School Classrooms	1.25	1
Katie Sugg	Introduction to the New NYS Science Standards	1.25	1
Kelly Goliszek	ActivInspire for	1.25	1

Clarence Central School Board Minutes
March 13, 2017

	Beginners		
Kelly Goliszek	Engagement Strategies for Middle & High School Classrooms	1.25	1
Kim Crotty	ActivInspire for the Math Classroom	1.25	1
Lisa Hess	Performance Assessment: Visual and Written Analysis	1.25	1
Lou Vitello	Conducting	1.25	1
Mari-Jo Burnetto	Bee Bot and Coding	1.25	1
Mary Sorrels	Hone Technical Reading & Writing Strategies across the Curriculum	1.25	1
Matt Andrews	Performance Based Assessment in the classroom: Principles and Practices	1.25	1
Mike DelSignore	Schoology Round Table	1.25	1
Pamela Urbanek	Grading through Schoology	1.25	1
Paul Cary	Mail Merge	1.25	1
Ron Kotlik	Turnitin Integration with Schoology	1.25	1
Scott Beebe	Hands-only CPR	1.25	1
Scott Gretch	Video Introduction: Using Videos to Enhance Instruction	1.25	1
Scott Gretch	Video Workshop: Creating Videos to Enhance Instruction	1.25	1
Sean Muldowney	Hands-only CPR	1.25	1
Tim Fitzgerald	Performance Based Assessment in the classroom: Principles and Practices	1.25	1
Tom Maroney	How a Teacher Can Use the Clarence Computer System in His/Her Classroom	1.25	2
William Lambert	Chamber Music and Guitar	1.25	1

SUBSTITUTE TEACHER LIST

Clarence Central School Board Minutes
March 13, 2017

Additions:

Mary Lawler	School Psychologist
Karina Love	Not Certified (90 day limit)
David Majewski	Not Certified (90 day limit)
Barbara Mulloy	Not Certified (90 day limit)
Theresa Polito	Not Certified (90 day limit)
David Quinn	Not Certified (90 day limit)
Robert Taggart	Biology 7-12
Jacob Weiland	Childhood Ed. 1-6, Students w/Disabilities 1-6, Literacy B-6

CARRIED – All Members Present Voted YES

137. It was moved by Mr. Fuchs and seconded by Mr. Stock that the Board approved the following Non-Instructional Staff Personnel Changes as submitted and recommended:

Non-
Instructional
Staff changes

RESIGNATIONS

Acceptance of the following non-instructional resignations:

Theresa Korzak, teacher aide, resigns for retirement purposes effective June 20, 2017.

Elizabeth McNally, teacher aide, resigns for retirement purposes effective June 30, 2017.

REQUEST FOR LEAVE OF ABSENCE

Carl Longwell, Jr., Bus Driver, requests an unpaid medical leave of absence effective January 20, 2017-March 17, 2017.

APPOINTMENTS

Approval of the following non-instructional appointments:

Name: Sania Carlyon

Clarence Central School Board Minutes
March 13, 2017

Assignment: School Monitor (Part-time) - CC
Effective: March 14, 2017
Salary: \$11.46/hour, 2.5 hours/day
Additional Information: Mrs. Carlyon was added to the substitute teacher aide list in February. Sania is now being appointed to the cafeteria monitor position at Clarence Center replacing Donna Pfentner who resigned.

Name: Carl Longwell, Jr.
Assignment: Bus Attendant (Temporary) - Transportation
Effective: January 27, 2017-March 17, 2017
Salary: \$11.70/hour, 5.1 hours/day
Additional Information: Mr. Longwell is temporarily unable to perform his duties as a bus driver. However, he is able to serve as a bus attendant and will do so until he returns to bus driver duties.

Name: Marybeth Sell
Assignment: Teacher Aide (Temporary) - CHS
Effective: March 27, 2017-June 30, 2017
Salary: \$11.53/hour, 6.5 hours/day
Additional Information: Mrs. Sell has worked as a substitute teacher aide since September 2012. Marybeth replaces Kathy Lorenz who transferred to a Clerical position in the Buildings and Grounds Department.

INFORMATIONAL ITEMS

Kelli Farrell, Teacher Aide at Sheridan Hill Elementary, transfers to Clarence Center Elementary effective March 14, 2017. Kelli transfers schools due to additional student needs.

SUBSTITUTES

Bus Attendant

Add:
Stephanie Empson

Teacher Aide/Monitor

Add:
Julie Hartling
Kelly Kavanagh
Shawndra Langlotz
Robyn Longo
Linda McCarthy

Clarence Central School Board Minutes
March 13, 2017

Lynn McCarthy

Remove:
Marybeth Sell

CARRIED – All Members Present Voted YES

138. It was moved by Mr. Boglioli and seconded by Mrs. Andrews that the Board approve the Resolution for Appointment of Hearing Officers for Section 71 or 73 of the Civil Service Law as submitted and recommended.
- Appointment of Hearing Officers

CARRIED – All Members Present Voted YES

139. It was moved by Mr. Fuchs and seconded by Mr. Priore that the Board approve the Committee on Special Education recommendations as submitted for the meetings of January 23, February 1, 7, 8, 13, 15, 17, 28 and March 1, 2017. The Board also approved the Committee on Preschool Special Education recommendations as submitted for the meetings of February 15, 28 and March 1, 2017.
- Committee on Special Education (CSE),
Committee on Preschool Special Education (CPSE)

CARRIED – All Members Present Voted YES

140. It was moved by Mr. Stock and seconded by Mr. Fuchs that the Board approve the Board of Education Policy Manual – 1000 Section as submitted and recommended.
- BOE Policy Manual 1000 Section

CARRIED – All Members Present Voted YES

141. The Board received the First Read on the Board of Education Policy Manual Review – 2000 Section.
- First Read BOE Policy Manual 2000 Section

142. It was moved by Mr. Priore and seconded by Mrs. Andrews that the Board approve the 2017/18 School Calendar as submitted and recommended. A copy is attached.
- 2017/18 School Calendar

CARRIED – All Members Present Voted YES

143. It was moved by Mr. Fuchs and seconded by Mr. Stock that the Board approve the following field trips as submitted and recommended:
- Field Trips

NAFME All Eastern Orchestra to Atlantic City, NJ
April 5-9, 2017

CHS Wind Ensemble to Fredonia College Lodge

Clarence Central School Board Minutes
March 13, 2017

April 21-23, 2017

CHS Penn Relays, Philadelphia, PA
April 27-29, 2017

CMS Grade 8 Students to Washington, DC
November 6-8, 2017

CHS Band and Chorus Students to NYC
December 6-10, 2017

CARRIED – All Members Present Voted YES

144. President Kloss opened the meeting for a Question and Answer Period for those in attendance who wished to address the Board of Education. Question & Answer
145. The Board received the following Schedule of Meetings for the months of March, April and May, 2017. The next regular Board Meeting will be held on April 17, 2017 at the Clarence High School Lecture Hall at 7:00 p.m. Schedule of Meetings

March 27, 2017	BOE Budget Study Session 3 CHS Lecture Hall 7 PM
April 17, 2017	Board of Education Regular Meeting Budget Adoption CHS Lecture Hall 7 PM
April 18, 2017	Erie I Budget Vote and BOE Election Conference Room B 7:30 AM
May 8, 2017	Board of Education Regular Meeting Budget Public Hearing CHS Lecture Hall 7 PM
May 2, 2017	PTO Recognition Dinner The Protocol 5:30 PM
May 15, 2017	BOE Student Recognition Dinner CHS Cafeteria 5 PM

Clarence Central School Board Minutes
March 13, 2017

May 16, 2017 Annual BOE Election and Budget Vote
CHS Gymnasium
7 AM—9 PM

June 12, 2017 Tenure/Retiree Reception
CHS Cafeteria
5 PM

Board of Education Regular Meeting
CHS Lecture Hall
7 PM

146. The Board received the following Schedule of Events for the months of March and April, 2017.

Schedule of
Upcoming
Events

March 14	SH PTO Meeting 7 PM
March 16-18	Phantom of the Opera at CHS
March 17	Staff Development Half Day for Grades K-5 11 AM Dismissal
March 21	Grade 7 Chorus and Orchestra Concert at CMS 7:30 PM
March 22	Grade 6 Chorus and Orchestra Concert at CMS 7:30 PM
March 23	Grade 8 Chorus and Orchestra Concert at CMS 7:30 PM
March 27	BOE Budget Study Session 3 at CHS Lecture Hall 7 PM
April 4	CMS Spring Band Concert 7:30 PM SH PTO Meeting 7 PM
April 5	CC PTO Meeting 6:30 PM
April 7	Superintendent's Conference Day No School Grades K-12
April 10-17	Spring Recess
April 17	BOE Meeting—Budget Adoption

Clarence Central School Board Minutes
March 13, 2017

CHS Lecture Hall 7 PM

147. At 7:12 pm, it was moved by Mr. Fuchs and seconded by Mr. Priore that the meeting adjourn and move to Executive Session for the purpose of discussing the employment of a particular person.

Adjournment
to Executive
Session

CARRIED – All Members Present Voted YES

Richard J. Mancuso, Clerk of the Board

EXECUTIVE SESSION

FOR

MEETING NO. 12

The topics discussed at this Executive Session were as follows:

For the purpose of discussing the employment of a particular person.